**Welcome to XX. We are a cricket club open to athletes of any ability from x years of age.**

To ensure we have the correct contact details for you, please fill out this form and return to **XXXXXXXX**

Club logo

**MEMBERSHIP FORM**

PLease complete all Details in Block Capitals & Return with your subscription to: **XXXXXX**

**section a: PARTICIPANT details**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **First Name** | | |  | | | | | **Surname** | | |  |
| **Address** | | |  | | | | | | | | |
|  | | | | | | **Postcode** | | | |  | |
| **Telephone** |  | | | | | **Mobile Number** | | | |  | |
| **Date of Birth**  **(DD/MM/YY)** |  | | |  |  | **Email Address** | | | | **See note below** | |
| **County of Birth** | |  | | | | | **Preferred Events** | |  | | |

**SECTION B: PARENT/CARER DETAILS**

If you are under 18 years of age, please ask your parent/carer to complete the following section.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First Name** |  | | | **Surname** | |  |
| **Address** |  | | | | | |
|  | | | **Postcode** | |  | |
| **Telephone** | |  | **Mobile Number** | |  | |
| **Email Address** | | **See note below** | | | | |

**section C: Additional Support**

Please detail below any disability you have and/or any additional support you may require from our club coaches

|  |
| --- |
|  |

**section D: Medical information**

Please detail below any important medical information that our coaches/junior coordinator should be aware of (e.g. epilepsy, asthma, diabetes, allergies, etc.) **Please do not leave blank** – if there is no information please write ‘None’.

|  |
| --- |
| *Please note: This consent needs to be provided by the parent for children under the age of 13. Anyone over the age of 13 can provide consent for the use of data under GDPR)* |

* I consent to my special category personal data provided in section C and D to be shared with coaches for the purposes of the delivery of my safe participation in club activity. This data will not be shared or processed for any other purpose.

**section e: Emergency contact details**

Please insert the information below to indicate the persons who should be contacted in event of an incident/accident.

|  |  |
| --- | --- |
| Emergency Contact one name: |  |
| Emergency Contact one number: |  |
| Emergency Contact two name: |  |
| Emergency Contact two number: |  |

**section F: Photography & Video ConsenT *(Those AgED 18 or under)***

(INSERT Club or organisation) recognises the need to ensure the welfare and safety of all young people in cricket.

In accordance with the NCU child protection policy and procedures, we will not permit photographs, video or other images of children/young people to be taken without the consent of the parents/carers and children/young people.

The (Club or organisation) will take all possible steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club Welfare Officer immediately.

INSERT NAME (parent/carer) consent to (INSERT club/organisation or a photographer appointed by Club or organisation) photographing or videoing my child’s involvement in cricket for the period shown on this form for the purposes of publicising and promoting the club or sport, or as a coaching aid

|  |  |
| --- | --- |
| Signature |  |
| Print Name |  |
| Date: |  |

**section G: CLUB PRIVACY STATEMENT & COMMUNICATION PREFERENCES**

[CLUB] (**The Club**) take the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how The Club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

DELETE IF NOT APPLICABLE: In addition to receiving general club communications please let us know how else you would like to hear from us:

* I would like to receive Information via email from the Club about specially selected products and services available from commercial sponsors and partners

DELETE IF DOES NOT APPLY TO CLUB: In addition to email I am happy to receive communications via:



SMS                                       Post

**section H: DaTA SHARING WITH tHE NCU**

When you become a member of or renew your membership with [insert name of club] you will automatically be registered as a playing member of the NCU. We will provide the NCU with your personal data which they will use to administrate player registration and competition management

**section I: Athlete/Parent Agreement**

By returning this completed form, I confirm that I have read an understood the privacy statement and how data will be used and shared and am willing to abide by the club code of conduct for players [and parents]

|  |  |
| --- | --- |
| Signature |  |
| Print Name |  |
| Date |  |

**We look forward to welcoming you and your family to the club in the near future. To find out all the latest club information, please visit our website www.XX.org.uk**

**Privacy Notice**

[CLUB] (**Club**) are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, [CLUB] is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

**What personal data we hold on you**

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, [subscribe to our newsletter, or participate in discussion boards on our website – enter as applicable] The information you give us may include your name, date of birth, address, e-mail address and phone number. [We may also ask for relevant [health information, other data [You should be aware of any special category data you may be processing, and the lawful bases on which you are processing it].- enter as applicable] which is classed as special category personal data.]

[Note: Only collect data that you need to carry out the services as a member of the club. If you don’t need it, don’t collect it]

**Why we need your personal data**

The reason we need your Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include: [DELETE AS APPLICABLE]

**For training and competition entry**

* sharing personal data with club coaches or officials to administer training sessions;
* sharing personal data with club team managers to enter events;
* sharing personal data with facility providers to manage access; and
* sharing personal data with the NCU and other competition providers for entry in events and competitions.

**For funding and reporting purposes**

* sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
* analysing anonymised data to monitor club trends; and
* sending an annual club survey to improve your experience as a club member

**For membership and club management**

* processing of membership forms and payments;
* sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
* club newsletter promoting club activity; and
* publishing of race and competition results

**Marketing and communications (where separate consent is provided)**

* sending information about promotions and offers from sponsors;
* sending information about selling club kit, merchandise or fundraising.

[Any special category health data we hold on you is only processed for the purpose(s) of [(e.g. fitness/ health checks or passing health data to coaches to allow the safe running of training sessions) - enter as applicable]. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.]

[Note: As we stand, guidance is that consent is required from individuals to process any medical or health information.]

[On occasion we may collect personal data from non-members [(e.g. such as any non-member participant who fills in a health disclaimer or form at a taster event) - enter as applicable.] This information will be stored for [x days/ weeks after an event] and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media pages [include all that apply e.g. Facebook, WhatsApp, Twitter, Instagram]. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies.  Please check these policies before you submit any personal data on the club social media pages.

**Who we share your personal data with**

**[**When you become a member of the Club, you will also automatically be registered as a member of the NCU. We will provide the NCU with your Data for the purposes of administrating player registrations and competition management.

The Club does not supply any personal data it holds for this purpose to any other third party. [Is this the case? If you provide the option to receive marketing or communication from third parties this should be listed here.] [The Club does not store or transfer your personal data outside of the UK.] OR [The Club’s data processing requires your personal data to be transferred outside of the UK for the purpose of [cloud hosting/ etc. - please fill in as applicable]. Where the Club does transfer your personal data overseas it is with the appropriate safeguards in place to ensure the security of that personal data.]

**How long we hold your personal data**

We will hold your personal data on file for as long as you are a member with us. Your membership data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member’s account. Your data is not processed for any further purposes other than those detailed in this policy.

**Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK’s data protection supervisory authority, the Information Commissioner’s Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.